

DISTRICT OF UCLUELET
MINUTES OF THE HARBOUR AUTHORITY MEETING
HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE
Tuesday, September 7, 2021 at 3:30 PM

Present: **Chair:** Director Noël
 Council: Directors Cole, Hoar, Kemps, and McEwen
 Staff: Duane Lawrence, Chief Administrative Officer
 Abby Fortune, Director of Parks and Recreation
 Kevin Cortes, Harbour Manager
 Joseph Rotenberg, Manager of Corporate Services

Regrets:

1 CALL TO ORDER

The meeting was called to order at 3:30 PM

2 ACKNOWLEDGEMENT OF THE YUULU?IL?ATH

Harbour Authority acknowledged the Yuulu?il?ath, on whose traditional territories the District of Ucluelet operates.

3 NOTICE OF VIDEO RECORDING

Audience members and delegates were advised that the proceeding was being video broadcast on YouTube and Zoom, which may store data on foreign servers.

4 LATE ITEMS

5 APPROVAL OF AGENDA

5.1 September 7, 2021 Harbour Authority agenda

2021.2030.HA **It was moved by Director McEwen and seconded by Director Hoar**
 ***THAT* Harbour Authority adopt the September 7, 2021, Regular Harbour**
 Authority agenda as presented.

CARRIED.

6 ADOPTION OF MINUTES

6.1 May 4, 2021, Regular Harbour Authority Minutes

2021.2031.HA **It was moved by Director McEwen and seconded by Director Kemps**
 ***THAT* Harbour Authority adopt the May 4, 2021 Regular Harbour Authority**
 minutes as presented.

CARRIED.

7 CHAIR'S ANNOUNCEMENTS

Director Noël noted Mr. Douglas Kimoto's passing and recognized him as a staple in the community and at the Harbour.

8 PUBLIC INPUT & DELEGATIONS

8.1 Public Input from the audience

There was no public input from the audience.

8.2 Public input via Zoom

There was no public input via Zoom.

8.3 Public input via email

There was no public input via email.

9 REPORTS

9.1 Harbour Master Plan

Abigail Fortune, Director of Parks and Recreation

Ms. Fortune noted that the Harbour Master Plan must be approved by the DFO.

Phil Rinn, Project Lead, Urban Systems Ltd., outlined the draft Harbour Master Plan. He noted the goals of the plan, highlighted key project timelines and milestones, and noted the assets included in the study and their ownership (either DFO or District of Ucluelet).

Mr. Rinn described Harbour usage and noted capacity issues. He also noted 8 key challenges identified and outlined key opportunities and priorities as identified in the Harbour Master Plan.

Harbour Authority discussed what authority the District may have over vessels in the Harbour and noted that finetuning the Harbour Authority Bylaw may provide some enforcement options.

Harbour Authority discussed the future of 52 Steps Dock, noted its importance to the community and that it must be improved before it is divested. Concerns with allowing liveboards were also discussed.

2021.2032.HA

It was moved by Director McEwen and seconded by Director Cole

THAT the Harbour Authority direct Staff to forward the Ucluelet Harbour Master Plan to the Department of Fisheries & Oceans (DFO) for their review and approval.

CARRIED.

9.2 Harbour Manager Report - September 2021
Kevin Cortes, Harbour Manager

Harbour Authority viewed a video about Douglas Kimoto, a local fisherman that recently passed away.

Mr. Cortes, presented this report. He noted that he would like to update the Harbour Manager's office and construct a fisherman's memorial wall.

Harbour Authority noted that they are fully in support of this project. They discussed installing banners at the Harbour in the meantime, subject to the family's approval, to celebrate Mr. Kimoto's life. Harbour Authority also recommended that Staff engage with family members in preparing this memorial.

Staff will provide options for the proposed fisherman's memorial at a future Harbour Authority meeting.

Harbour Authority noted that parking is an issue at the Small Craft harbour and noted issues including emergency services parking in this area.

9.3 Ucluelet Small Craft Harbour Moorage Rates Review
Abigail Fortune, Director of Parks and Recreation

Ms. Fortune outlined proposed changes to the harbour moorage rates.

The Harbour Authority noted that Charter and Recreation Vessels are charged similar moorage rates. It was clarified that an additional wharfage/onboarding fee of \$500 applies to Charter Vessels. The Harbour Authority asked if this wharfage fee aligns with other Vancouver Island docks.

The Harbour Authority discussed the need for services to be reviewed through a survey of the Charter Fishermen. The Harbour Authority also discussed whether the moorage rate amendment should be adopted before the survey is completed.

2021.2033.HA

It was moved by Director Hoar and seconded by Director Noël

THAT the Harbour Authority recommend to Council that the moorage rates set by Ucluelet Harbour Regulation Bylaw No. 1276, 2020, be amended as proposed in this report and in accordance with the Harbour Authority's recommendation to charge a sixty dollar annual moorage rate for Charter Vessel Operators.

CARRIED.

2021.2034.HA **It was moved by Director Noël and seconded by Director Kemps**
THAT the Harbour Authority direct Staff to distribute a survey regarding service levels to the 2021 Charter Operators.

CARRIED.

2021.2035.HA **It was moved by Director Kemps and seconded by Director Cole**
THAT the Harbour Authority direct Staff to provide a comparison for onboarding fees at the next Harbour Authority meeting.

CARRIED.

9.4 Harbour Authority Resolution Tracker
Joseph Rotenberg, Manager of Corporate Services

10 OTHER BUSINESS

There was no other business.

11 QUESTION PERIOD

There were no questions from the audience in-person, via Zoom, Telephone or Email.

12 CLOSED SESSION

There was no closed session.

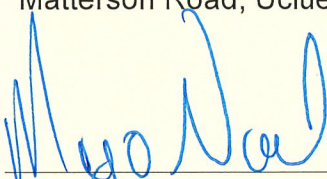
13 RECONVENE FROM CLOSED SESSION

There was no closed session.

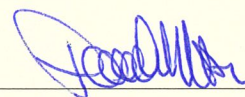
14 ADJOURNMENT

The meeting was adjourned at 4:50 PM.

CERTIFIED CORRECT: Minutes of the Harbour Authority Meeting held on Tuesday, September 7, 2021 at 3:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.



Mayco Noël
Director



Paula Mason
Deputy Corporate Officer